

Guidelines for Shows

PREPARING PAINTINGS FOR SHOWS

Check the prospectus for each show. Criteria will address the media, framing requirements, maximum and minimum sizes, matting requirements, number of entries, etc.

MOUNTING

- Mount paintings wrinkle-free and flush to backup paper/board unless wrinkles are an intentional part of the background.
- Paintings may be framed by matting, floating, or both.
- Glass must be clean on both sides and free of debris and chips.
- Mats must be clean, well cut, and blemish free.
- Mats must be of a neutral color such as white or off white.
- Paintings should be secure under the mat using clips to hold the paintings and mat tightly against the glass.

FRAMING

- Use metal frames, eye hooks, and wire hangers that are secure.
- Adjust the wire so the hanging device is not visible when the painting is hung.
- Wrap the end of the wire with tape to protect against scratches.
- Frames should be free of scratches and corners should be flush.
- Select neutral colors such as black, gray, matt silver, matt gold, or pewter.
- Use clips against backing paper in the frame so painting and mat fit tightly against the glass.

LABELS

- Labels for Shows will appear in the newsletter and on the website.
- Use two PSSA labels per painting.....NAME, TITLE, PRICE, PHONE NUMBER
 - Label #1 must be attached to the upper right hand corner on the back of the painting.
 - A base layer of clear tape placed directly on the backing will allow the labels to be attached and removed without harming the foam board.
 - Label #2 must accompany the check for the person signing in the painting and be attached to the OUTSIDE of the packing material.

PACKING MATERIALS

- Use cardboard boxes, plastic portfolios, or soft-sided carriers with cardboard panels inside.
- Wrap the painting with ONE LARGE PIECE OF BUBBLE WRAP WITH ARTIST'S NAME.
- Pipe covers may be used to protect sides of paintings.
- BOLDLY label OUTSIDE wrapping with ARTIST'S NAME on both sides.

- If placing two paintings in one carrier, place back-to-back, face-to-face, or horizontal to vertical to prevent damage.
- DO NOT use expensive carriers or wrap with plain brown paper or plastic bags.
- All wrapping stays with show organizer unless directed otherwise.
 - Often people bring their paintings to a hanging but do not return for the take-down so there is no packing material to protect those paintings.

ANY DISTRACTIONS IN YOUR PAINTING, MOUNTING, MATTING, FRAMING, SEAL
PLACEMENT, AND SIGNATURE AFFECTS THE PROFESSIONAL LOOK OF YOUR
PAINTING.